

Signing Officers

-POLICY -

1. That for banking transactions, the signing officers of the Board are:
 - 1.1 Both the Secretary Treasurer and Assistant Secretary Treasurer be authorized to sign nonpayroll cheques up to five thousand dollars (\$5,000.00) and payroll cheques for any amount, with no more than one of the signatures being computer generated; and
 - 1.2 The Board Chairperson and two Trustees appointed by the Chairperson and one member of the administration consisting of the Secretary Treasurer and Assistant Secretary Treasurer be authorized to sign payroll cheques in excess of two thousand dollars (\$2,000.00), with no more than one of the administration signatures being computer generated.